

Mission of the Alumni Association: *"To develop and foster a rewarding, life-long relationship between the School and its alumni."* (2011)

Alumni Association Executive Board Meeting Minutes

Thursday, January 12, 2012 * 6:30 pm - 8:30 pm

Attendees: Hoai An Truong, Brian Hose, Mandy Kwong, Michael Steinberg, Bradley Thomas, James Bresette, Lynette Bradley-Baker, Rai Cary, Wayne Dyke, Yara Haddad, Margaret Hayes, Chai Wang, Eric Wong, Andrew Phan, Gina McKnight-Smith, Cynthia Boyle, Carol Stevenson, Andrea Passarelli, David Goffman, Guests included: Andy Coop from Dean's Office, Cathy Chang, Emily Pak, Sherry Hou, Brandon Keith, Stephanie Shulder, Erica Dranko, Janice Batzold, and Alex from Office of Development and Alumni Affairs.

Regrets: Doris Voigt, Min-li Cary, Catherine Chew, Mathilda Fienkeng, Terry Gyi, Sheel Shah, Matt Shimoda, Rumany Penn, Mahesh Tawney, Stephanie Block, and Dorcas Taylor

Start	End	Duration	Topic	Facilatator/ Speaker	Discussions	Action Plan/Follow up Responsible Person(s)	Timeline/ Deadline
6:30			Welcome & Dinner	Janice Batzold	Circulated current list of board members for signature.		
6:45			Call to Order	Hoai-An Truong	Hoai-An called the meeting to order at 6:47 p.m.		
6:45			Approval of Minutes 11-9-11	All	James moved to approve the minutes. Margaret seconded.		
6:50			President's Report	Hoai-An Truong	Hoai-An provided the report by sharing his message in the upcoming <i>Winter Capsule</i> . He reminded members of his presidency's theme to become AA - Advocates and Ambassadors - alumni. He also thanked all for signing the petition for recognition of pharmacists as providers. He also encouraged members to attend MD Legislative Day on Feb. 16th and asked all to join the LinkedIn group. Finally, he reminded folks to save the date for Grad Banquet.		

					At the last meeting it was reported that the group discussed transferring money to scholarship funds. Scholarships were presented to Sherry Ho and Kathy Tang. Michael also discussed the Graduation Banquet expenses which are fine and stable for the fiscal year. The Graduation Banquet will have upgraded menu options and a second ballroom at a discount. The total cost is only \$4k more than last year and is around \$16k. More fund raising will need to be done, otherwise we will need to increase the ticket cost. Last year tickets were \$60.		
6:55			Treasurer's Report	Bradley Thomas & Michael Steinberg			
7:00			Dean's Report	Dr. Andy Coop for Dean	Dr. Coop reported there will be no merger with the U of MD College Park but instead a strategic alliance. In addition, he said the School of Pharmacy hired 9 new faculty members including Audra Stichken who has her own company. He also mentioned that PHSR Susan dos Reis received media attention on medical pediatric findings. He told the group the School received an innovative award from the FDA - given jointly between UMB and UMCP. He also reported that a 35-million dollars grant was awarded to the School and 11 other schools to focus on areas such as industrial pharmacy.		
			Committee Reports	Chairs/Co-Chairs			
			Special/Strategic Plan Implementation (SPI)				

7:05			Organizational Re-structure and By-laws	Brian Hose	<p>Brian reported that the Dean asked for an extension on re-structure and by-laws and possibly having a graduate student to be on the board, allowing PGSA to elect a student rep to be on the board yearly, which would total 5 student reps plus the SGA president for 640 students and 70 post graduate students. The group mentioned to make an amendment to the by-laws, adding a student rep from PGSA. James seconded and all approved unanimously.</p>		
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7:15			Establishing New Initiatives	Lynette Bradley-Baker & Mathilda Fienkeng	Lynette shared with the group that the committee is working to plan an Alumni Reunion Day which will include CE programs as well as a social event for Saturday, October 20, 2012. Lynette reported that perhaps for the CE, department chairs can ask faculty to share current and upcoming trends followed by a panel discussion or some sort of interactive event. The social event would begin around noon (crabfeast/bbq). The Alumni Day would incorporate the Anniversary of the Maryland Poison Center (MPC) and perhaps be kid-friendly education. MPC would like to host reception for anyone who has worked in MPC. Janice suggested tours of the school. Save the dates will need to go out in April. There was a suggestion to have flyers at banquet. President Perman might be having all campus event on same day (Open House).		
					Margaret mentioned there is tutoring that takes place on Saturday and to keep this in mind when planning. James mentioned a collaboration with community.		
7:25			Building Relationships with Stakeholders	Matt Shimoda	Matt will have a report at the next meeting as he was not in attendance.		
			Standing Committees				
7:30			Nominating: Honored & Honorary Alumnus Awards	Brian Hose & Stephanie Block	Brian mentioned that the group should try to come up with nominations. Lynette suggested looking at past nominations.		

7:35			Audit and Finance	Bradley Thomas & Michael Steinberg	No current report. Waiting on follow up from Stephanie.		
7:40			Scholarship	Doris Voigt & Catherine Chew	No report. Scholarships were presented as indicated above.		
7:45			Communications & Outreach	Yara Haddad & Carol Stevenson	Yara mentioned planning an event in April in Eastern Shore and another one in September in Western MD. There was mention of possibly using Carol's place for Eastern Shore event. Need to be sensitive to the other school on Eastern Shore. April is better time if possible. Need help from Stephanie to find alumni in the area. Janice asked if the association will pay for the Eastern Shore event. The cost of the event needs to be discussed. It was also noted that MPhA and the School split the cost of PHS alumni reception near FDA campus in April in past years.	Carol and Yara will have conference call with Stephanie and/or Janice to look into planning these events. Cat and James will also work with Stephanie to plan for the USPHS Happy Hours event in April.	
7:50			Graduation Banquet	Rai Cary & Min-li Cary	Rai provided an update on keeping Graduation Banquet costs down. He also mentioned keeping the program to a minimum. He talked about pre-recording award recipients' message and including bios in the program. He shared that speeches will be done when dinner is done. Menu selections mentioned. The next steps are putting the program together and sending out sponsorship letters. Mentioned the idea of offering different sponsorship levels. 2012 reps looking into providing transportation for the class.	Look into resources to have award recipient speeches pre-recorded. Eric suggested using library recording studio. He volunteered to help.	

			Old Business				
8:00			Graduation Banquet	Rai Cary & Min-li Cary	As discussed above.		
8:05			Alumni Reunion Weekend	Janice Batzold & Lynette Bradley-Baker	The subgroup is continuing to meet and plan. Lynette reminded the group that if anyone has any questions/concerns to please contact the committee. The next step for the committee is to find out from the President's office about the date for the university open house.		
8:10			Job Ready Program	Margaret Hayes	Margaret thanked all alumni who participated. She will share the YouTube contest links. Thanks to SGA and Mandy for their assistance in the video contest. Mandy said she really enjoyed it and the program was very informative. Margaret thanked the group for their help with the mock interviews. It turned out to be a nice collaboration of alumni association members and students. Margaret received all positive feedback. She mentioned it is always nice to have interaction between students and alumni, hopefully this will be a new tradition. Students really enjoyed the interaction and was overall a fantastic way to get them prepared to be ACTIVE alumni.		
			New Business				

8:15			SGA President's & Class Representatives' Updates	Eric Wong & Class Reps	<p>SGA President - Eric mentioned a health-systems round table, hosting three more round tables for other areas. He reported that the Ronald McDonald toy drive brought in more than 100 toys. The Class of 2015 won for donating the most gifts. The winter leadership retreat will focus on re-accreditation. Legislative Day - looking forward to sending a lot of students.</p> <p>2012 - Andrea reported that mock interviews are taking place both semesters as well as class socials every month. The class is looking forward to graduation. Putting on calculations review with Dr. Polly for NAPLEX.</p> <p>2013 - The class is taking a class trip March 19-21, 2012 to Puerto Rico. Working on schedule with school in PR to get in touch with drug companies. The class also re-opened their license plate frames fundraising.</p> <p>2014 - The class reported they are planning a class auction.</p> <p>2015 - The class mentioned there will be a social event at the Pratt Street Alehouse. This is a school- wide invite and will take place next Thursday 1/19 from 3-7 p.m. There is also the Joe Corby's fundraiser which is more of a traditional fundraiser planned for February 2012.</p>	
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8:20			Calendar Events 2011-12	Janice Batzold	Janice reminded the group that March 11th is the APhA Meeting Reception in New Orleans. She reported that attendance for the December reception was highest to date. She also mentioned to the group to remind other alumni to send e-mail addresses to her so they can be invited.		
8:25			Good and Welfare	All	A Get Well card was given to Janice from the group.		
8:30			Adjourn	Hoai-An Truong	Next meeting is Tuesday, March 6th at the FDA in Montgomery County. Cat offered to host. Meeting adjourned at 8:07 pm.		